

## **January 15, 2025 PMVFD Board Meeting Minutes**

Meeting Called to Order at 7:00pm.

Roll call/quorum of board members confirmed. Present were Roy Golightly, Jim Miller, Carole Peterson, Jennifer Golightly, Jim Simpson, Ralph Sparks, Doug Hagee, Judy Miller, John Parr, Mike Peterson, Melissa Costa, Chris Lavine and Mary Beauchamp. Absent were Gerri Parr and Mike Williams.

Pledge and Prayer were given by Roy Golightly.

The election of officers from the current board members was held next. Mike Peterson moved to re-elect all the current officers by acclamation, second by Mary Beauchamp. Motion passed unanimously. The 2025 officers are: Roy Golightly, President, Jim Miller, Vice President, Chris Lavine, Treasurer and Jennifer Golightly, Secretary.

Roy stated that the minutes of the October 16, 2024 Board Meeting had previously been presented to the board. Doug Hagee moved we accept the minutes of the October 16, 2024 meeting as submitted, second by Judy Miller. Motion passed unanimously.

Treasurer's Report was given by Chris Lavine. Beginning balance of \$64,314.79 as of 9/30/24, deposits of \$14,925.25, disbursements of \$22,090.49 for a balance of \$57,149.55 as of 12/31/24. Most of the deposits came from donations and fire dues. We also received our 4th quarter 833 money as well as the chili cook-off proceeds of \$2287. We did not receive the sales tax money in 2024 but we did receive them last week so they will show up in the first quarter of 2025. The biggest expenditure that we made was for an additional two SCBA's. Everything else was for standard expenditures. Most of the Events Fund was moved into the General Fund to begin the year with \$1500. Chris moved \$15,000 into the Maintenance Fund and everything else was transferred into the General Fund. Chris included an analysis of the fire dues and Fire Dept. donations vs 4th quarter 2023/2024 and 2025/2026 in his treasurer's report. Our facebook page and the mailed postcards seemed to help with publicizing the fire dues. Motion to accept the Treasurer's Report by Mike Peterson, second by Melissa Costa. Motion passed unanimously.

Events Committee Report was given by Melissa Costa. The Chili Supper had 91 people attend and the handgun raffle raised \$1170. The next event is the Gumbo Fest which will be held on March 22. The Roadside Cleanup organized by Chris Lavine will be on April 5. We raised a total of \$7,926 from all the fundraisers last year. The Kelloggs are on board again for the barbecue this summer around Father's Day. Motion to accept the Events Committee Report by Ralph Sparks, second by Jim Simpson. Motion passed unanimously.

Fire Report was given by Doug Hagee. We had a total of 13 calls. We had a wood trailer fire that took a little while to put out. There were 2 auto aids and a wild fire. Jim

Miller and Doug painted Tanker 2 red and black. There is a check engine light on it that Mike Peterson is going to take a look at. Doug had some floodlights come in and we replaced some tail lights too. Mike found an air leak with the heater control. Tanker 2 is at Station 3. Mike wants to put a gauge on it for the water. Our air compressors are back up due to the part we had on order worked. Doug serviced the bottles for the cascade system and the new SCBA's. The guy who's been working on it has been up here at least 5 times. He's been in business for 40 years and is going to be the one servicing our SCBA's. He charged us \$350 which included the test too. He's also the one we bought our SCBA's from. Right now we have a federal fire incident reporting system which we have to report all our runs into; however, starting next year they are switching over to a new system. It's called NERIS - National Emergency Reporting Information System. We will go from a 5 digit fire department code to a 10 digit code. We're making a change in the PMVFD. Ron Dana decided to step down from Assistant Fire Chief and just be a regular fire fighter. Ralph Sparks has agreed to be the new Assistant Fire Chief. The training officers are Ron Dana, Ralph and Doug. All the trucks are running well with only a few minor issues. All the trucks are back in the stations we want them in. The county fire districts are not working very well because people don't want to pay the county for fire dues. Ron and Doug went on an auto-aid call the other night on 8001 in the fog. We could only go about 5 miles per hour due to the fog and no center line. We need to contact the county judge and tell him we need a center line. Melissa said she had talked to Chuck Van Velkinburgh who is our new Justice of the Peace for District 1. He wants to go on a road trip and look at the roads and talk about it to the Quorum. Doug said he sent an email to the judge complaining about the roads around Christmas but he had not received a response yet. We had 2 new people join the fire department. One is a paramedic and the other an EMT; however, they both work. We painted the tank which Mike repaired. He did an awesome job on it. Motion to accept the Fire Report by Mary Beauchamp, second by Chris Lavine. Motion passed unanimously.

Emergency Medical Responders Report was given by Mary Beauchamp. We had 9 calls which consisted of a bilateral leg weakness, lift assist, stroke, unresponsive male, fall resulting in broken hip, possible heart attack, fall with head injury, vehicle rollover and lastly, another lift assist. We're getting about 3 calls a month now. Motion to accept the EMR Report by Melissa Costa, second by Judy Miller. Motion passed unanimously.

The Webmaster Report was submitted via email by Mike Williams as he was out of town. The website is running smoothly. Mike trained Melissa as a backup for the website although they will have additional training before the next fundraiser. He has been keeping Chris updated on all dues paid through PayPal. There were four payments in November and December. All funds were transferred to our bank. Website traffic is about the same. He was aware of the Assistant Fire Chief change and will update the website or have Melissa update it. He will post the Board Meeting Minutes to the website when they're ready. He suggested that we may want to use

Zoom or something similar for board members that are out of town. Mary said we don't have enough strength in our wifi system to use Zoom. Chris also wanted to make people pay the Paypal fee when they pay fire dues via Paypal. Motion to accept the EMR Report by Ralph Sparks, second by Doug Hagee. Motion passed unanimously.

## Old Business

The insurance rating was published in the newsletter and on our website. Some of the the areas in the county are receiving notices about recertification. Our last ISO rating was in 2018.

The Gibson Heating and Air Conditioning System needs to be replaced. It's 20 years old and the evaporator coil had a leak that was repaired with stop leak. The four options presented to the board were:

1. Central H & C Inc. - 3-ton Heil Mini-Split installed with pad for \$5997.
2. Central H & C Inc. - 3-ton Fujitsu single-zone Mini-Split Unit for \$6711.
3. Holmes H & A LLC - 3-ton Heil Mini-Split Unit for \$4850.
4. Holmes H & A LLC - 4-ton Heil 15 Seer A/C Unit w/Heil 4-ton R-410A for \$6500.

After much discussion on the pros and cons of the different units, the board decided to find out what the warranty was on the 4-ton Heil before a final decision was made via an email vote.

Newsletter/flyer metrics - Chris gave us some pretty good stats on the approach we've been using for the newsletter/flyer metrics. We sent out 340 postcards of which 15 came back as undeliverable. We've received 110 back with some requesting the newsletter be mailed to them. So far a total of 27 newsletters have been mailed out. Roy asked the board if they thought we should continue with the current postcard/newsletter approach. Chris suggested we wait until the April and July board meetings to discuss if it's working.

## New Business

Our bylaws state that our Annual Members Meeting notice gets published in the local newspaper which is the Mountaineer Echo. This year the newspaper did not get the notice in even though Roy sent the first notice in on September 6th. He sent an email to the paper every week afterwards but it was never published. Roy asked if we wanted to change the by-laws. Judy stated that the Annual Members Meeting notice is now published on both the PMVFD website and our Facebook page. Carole said we can just make an amendment reflecting the change and attach it to our bylaws. It was decided the actual bylaws needed to be updated. Roy said he would write up something with the appropriate language to reflect a change in the bylaws and present it

at the next board meeting. It would need to be approved at the next annual members meeting in October.

Chris handed out flyers with a t-shirt design regarding the annual trash cleanup. This year we're not going to do Keep Arkansas Beautiful so we don't have to go through the whole sorting process. We're just going to collect it and take it to the transfer station. Chris posted a contest notice on the community facebook board about a contest for kids under 18 to design a logo for the Pine Mountain Community that we could sell at one of the fund raisers.

Motion to adjourn by Judy Miller, second by Melissa Costa. Meeting adjourned at 8:34pm.